FICFE

INTERNACIONAL FESTIVAL OF FEMALE CHOIRS IN LATIN AMERICA

TERMS & CONDITIONS

The "International Festival of Female Choirs in Latin America" (hereinafter **FICFE**) is a non-competitive artistic event whose purpose is to create and strengthen a space for gathering and exchange among choral ensembles made up of women from Latin America and around the world. Its objective is to share diverse repertoires, projects, and cultural experiences through concerts and workshops led by renowned figures in the international choral field.

FICFE takes place every two years in different Latin American countries, prioritizing smaller cities away from major metropolitan areas, with the aim of fostering a love for choral singing in places where it is less accessible.

The first edition took place in Puerto Madryn, Chubut Province, Argentina, in November 2019. The second edition was held in San Pedro Tlaquepaque, Jalisco, Mexico, in November 2023. The third edition took place in San José, Costa Rica, in July 2025. **The fourth edition will be held in Sabaneta, Antioquia, Colombia, from June 2 to 7, 2027**.

FICFE is an independent cultural project produced by an Artistic-Executive Committee composed of three choral conductors (Fabiana Solana – Argentina, M. E. "Loky" Travaglia – Argentina, and Wilmia Verrier Quiñones – Cuba), along with a Local Organizing Committee from the host country (Colombia), led and represented by **Nancy Lorena Sierra Correa**, the **Festival Femenino Voces de Primavera (FFVP)** (which also participates as a partner festival) and **Corporación Novarte** (Tax ID: 902057825-7), represented by Mariana Isabel Zapata Restrepo, providing administrative and legal support for this Fourth Edition 2027.

The Festival Femenino Voces de Primavera (FFVP) is a Colombian cultural project based in Sabaneta, Antioquia, developed since 2024 by Nancy Lorena Sierra Correa and Claudia Londoño Cano. Like FICFE, it aims to promote, value, and strengthen choral singing by women. It is conceived as a space where vocal art transcends the stage and becomes a bridge for connection, learning, and social transformation.

Since its beginnings, FFVP has brought together female choirs from diverse backgrounds and trajectories, fostering dialogue between tradition and musical innovation. Its work contributes not only to technical and artistic development but also inspires and strengthens the creation of new generations of singers.

In this way, FICFE, together with FFVP as a partner festival, goes beyond musical performance to become a comprehensive space for growth, celebrating the strength, sensitivity, and diversity of the female voice as a symbol of identity and cultural expression, establishing itself as a reference in the choral field and contributing to the artistic development and recognition of women in the arts.

I. Participation

The call for participation in **FICFE** is open to:

- Vocal ensembles and female choirs
- Choral conductors (of all backgrounds and training)
- Composers
- Choristers/singers
- Music educators at all levels
- Singers and students of artistic disciplines
- General public interested in the choral field

II. Registration Fees

a. Fees

Below are the registration fees, differentiated between international participants and Colombian participants.

- Fees are expressed in **US dollars (USD)** and are **per person**.
- Transfer fees, taxes, and exchange rates are the responsibility of the participant.
- Participants requesting an invoice must add **19% VAT** (Colombian value-added tax).

GENERAL REGISTRATION



200 USD



100 USD
(or equivalent
in Colombian pesos)

A full breakdown of fees according to participant type and payment period can be found in section **d. Payment Plans**.

b. What the registration includes

- Workshops acces:

For all registered participants

Vocal warm-up and technique session

Interpretation Workshop
led by Guest Maestras

Exclusively for conductors, musicians and conducting students

Conducting Workshops
led by Guest Maestras

- Coffee breaks
- Score booklet for workshop repertoire
- Transportation for festival activities
- Access to all concerts
- Certificate of workshop participation
- Certificate of participation in the festival
- Welcome Cocktail
- Closing Dinner and Celebration
- Festival kit (badge, schedule, general information)

Note:

Non-musician companions do not have access to workshops or the score booklet.

WORKSHOPS FOR CONDUCTORS ONLY

(exclusively for individual participants
-international or Colombian-)



65 USD

What this registration includes

- Access to the Workshops for Conductors on Saturday, June 5, and Sunday, June 6, 2027, in the morning
- Coffee breaks
- Festival bag including a score booklet to be used in the workshops
- Access to all concerts
- Certificate of participation in these workshops
- Access to Conductors' Meeting on Monday, June 7, 2027, in the afternoon

c. Benefits

- **Early Registration** (international participants):
  - **10% discount (180 USD)** from May 2 to September 1, 2026.
- **Colombian participants**:
  - **50% de descuento (100 USD)** until May 1, 2027.
- Conductors of registered ensembles: **Do not pay the registration fee** if their ensemble has at least 12 members (excluding the conductor) and registers **before May 2, 2027**.
- Option to participate only in the **Workshops for Conductors**:
  - Special rate available for payments made by May 2nd, 2027, at 23:59 (Mexico City time, UTC-6), one month before the event. Workshops for Conductors Only Registration: **65 USD**.

If the group has less than 12 members, as is the case with vocal groups, all members must pay the corresponding registration fee (including conductor).

d. Payment Plans

INTERNATIONAL PARTICIPANTS

	One-time payment				One-time payment				
	Early (before Sept 2, 2026)	General (Sept 2, 2026 – May 1, 2027)	May 2, 2027 – June 1, 2027	On-site (June 2, 2027)		Before Aug 2, 2026	Aug 2, 2026 – Nov 1, 2026	Nov 2, 2026 – Feb 1, 2027	**Total**
• Individual participants • Members of registered ensembles • Active companions and non-musician companions	180	200	250	280	3 install.	100	60	60	220
					2 install.	110	100		210
					2 install.		120	110	230
Conductors of registered ensembles (≥12 members)	0		60	100					
Workshops for Conductors Only	65		100	120					

COLOMBIAN PARTICIPANTS

	One-time payment			One-time payment			
	General (before May 2, 2027)	May 2, 2027 – June 1, 2027	On-site (June 2, 2027)		Before Aug 2, 2026	Aug 2, 2026 – Nov 1, 2026	**Total**
• **Colombian individual participants** • **Members of registered Colombian ensembles**	**100**	**150**	**180**	2 install.	60	50	110
Conductors of registered Colombian ensembles (≥12 members)	**0**	**30**	**80**				
Workshops for Conductors Only	**65**	**100**	**120**				

III. Registration

All participants must pay the registration fee, **except conductors** of eligible ensembles (see II.c. Benefits).

a. Specifications

Conductors

Exempt if ensemble ≥12 members and registered before May 2, 2027.

Companions

1) **Active companions**: participate fully (musicians, accompanists).
2) **Non-musician companions**:
    - No access to workshops
    - Access to concerts and social events.

The registration process for companions (as well as members) will be in charge of the conductor (or person in charge) of the choir or ensemble they accompany.

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b. Registration process

- Individual participants register independently
- Ensemble members **do not register individually**
- **Registration is managed by the conductor or ensemble representative**

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*Members of participating ensembles (and their companions) **do not have to go through any step of the registration** (not even the pre-registration).*

The entire registration process is the responsibility of the director or person responsible for the choir or ensemble, who will also be in charge of gathering the payment receipts and the necessary documentation.

Each individual participant or leader of a choir or ensemble must access the **FICFE website** (**https://www.ficfe.com/**) and follow the detailed steps of the registration process, which are:

1) Read these Terms & Conditions.
2) Register in the **FICFE Members Area**.

***Important**: If you have not yet registered in the FICFE Members Area, **do not leave it to the last minute**. Access is manually validated **by management**.*

*This process is not always immediate, but it is **essential** to guarantee the safety of our community and the seriousness of the Festival, ensuring that all participants are part of the **protected environment of the FICFE Members Area**.*

As a member, you will have access to:

- Free pre-registration form with payment options.
- Step-by-step instructions for the registration process.
- Registration Form.

3) **Read all the information** about the Registration Process.
4) Carry out the **free** pre-registration (once you have read all the information).
5) Receive an email with access to a personalized **Registration Hub** with the steps to follow.
6) Make payment.
7) Complete the **Registration Form** (access from the **Registration Hub**).
8) The person who completed the registration will receive a confirmation email from The Organization.
   Note: This email is not automatic; **The Organization will send it once it has verified** that the registration process was carried out correctly.

Participation is only confirmed after receiving this email.

c. Medios de pago



All taxes, platform commissions and exchange fees are the responsibility of the participant.

d. Refund Policy

- 100% refund before December 2, 2026
- 30% refund between Dec 2, 2026 and March 2, 2027
- No refunds after March 2, 2027.
- **All taxes, platform commissions and exchange fees are the responsibility of the participant.**

IV. Festival Activities

1. Workshops

- Warm-up and vocal technique session.
- Interpretation Workshops, led by the Guest Maestras.
- Workshops for Conductors (only for conductors, musicians and conducting students), led by the Guest Maestras.

Attendance and Punctuality

To receive the **Certificate of Participation in the Workshops**, both the Interpretation Workshops and the Workshops for Conductors, participants must attend at least **80% of the sessions**.

The Organization will take **punctuality and attendance** into consideration, as meeting this attendance requirement will be a condition for the certificates to be issued.

2. Conductor's meeting

We will hold a meeting with the Guest Maestras, participating conductors (from the registered choirs/ensembles or individual participants who are conductors), to discuss the reality of female choirs in each region.

3. Concerts

- Opening Concert.
- Concerts in Sabaneta and nearby locations.
- Saint Cecilia Concert. All the choirs/ensembles singing music by women composers.
- Closing Concert.

IV. General conditions for all participants

1. Important documentation:
    - Manage the corresponding immigration documentation (visa/permit, if applicable) well in advance.
    - Each participant is responsible for informing themselves about the current sanitary requirements to enter Colombia:
        - This may include, depending on the country's regulations at the time, documentation of vaccination (e.g. yellow fever), health certificates or other preventive measures requested by the immigration or health authorities.
        - We recommend doing this verification well in advance – through official sources, embassies or consulates – to ensure a smooth and smooth trip. **FICFE** cannot

manage these procedures on behalf of the participants, but will accompany with general guidance whenever possible.

- Have **health and/or traveler's insurance**. Keep in mind that many credit cards usually have some type of coverage; It is the participant's responsibility to register and activate it before starting the trip.
- Understand that The Organization is not responsible for illness, accidents or theft.

2. Registration process:
   - All those **interested in participating in FICFE individually**, must have the free pre-registration completed.
   - After completing the pre-registration form, the participant will receive an email with access to her/his personalized **Registration Hub**, with the step by step and the details of the payment methods selected to pay the fee and continue with the Registration Process.
   - Participation in **FICFE** will be effective only once the participant receives the confirmation email from The Organization, after completing the **Registration Form** with all the requested information and attaching the identification document and the corresponding proof of payment.
3. Payment of registration and deadlines:
   - Participants requesting an invoice must notify this prior to making payment and must add the corresponding **19% VAT** (Value Added Tax) applicable in Colombia to the registration fee.
   - Payment after the deadline implies the **loss of placement without refund**.
   - It is the sole responsibility of each participant to make the payment of the registration fee in **a timely manner**. In case of **not paying this amount** within the deadlines indicated in **point II. b. Payment Plans**, it will be understood that you will not participate in the event, so **FICFE** will eliminate the participant's registration, losing all right to request a refund (**see point III. d. Refund Policy**).
   - **Registrations made from May 2, 2027** (one month prior to the event) **are subject to availability**. Anyone who wishes to make their registration effective from this date (even

if they have pre-registered before it), must contact the Organization beforehand (ficfe.colombia@gmail.com).

- **The Organization is not responsible for registrations paid from May 2, 2027** (one month prior to the event) **without having previously checked availability**.

V. Specific conditions for participating choirs and ensembles

1. Group registration process:
    - **Director or person responsible for each group** interested in participating in **FICFE, must make the free pre-registration** in a group.
    - Members and/or companions of the choirs/ensembles **do not have to pre-register**.
    - **FICFE** asks conductors of choirs/ensembles **not to pre-register immediately, without having read the complete information** of the Registration Process detailed on our website. Before doing so, it is important to communicate with members/companions to inform them of the means of payment and so that they can communicate their preferences (and be able to select them in the pre-registration form)..
    - **Like free pre-registration, group registration is done through the conductor or person in charge**.
    - After completing the Pre-Registration Form, the conductor or person responsible for the choir/ensemble will receive an email with access to their personalized **Registration Hub**, with the step by step and the data of the selected means of payment to be informed to members/companions, pay the fee and continue with the Registration Process detailed on our website, in the Hub and in these Terms and Conditions, sending all the information requested (about the choir/ensemble, its members and its conductor).
    - Participation in **FICFE** will become effective only once the conductor or responsible person receives the confirmation email from The Organization, after completing the **Registration Form** with all the requested information and attaching the identification documents and the corresponding payment receipt(s).
2. Payment of registration and deadlines:

- Ensemble members may pay their registration fee individually (which is why prior communication between the conductor and members/companions is required before completing the pre-registration). However, **the registration itself will be processed as a group and managed by the conductor or ensemble representative**, who must submit all payment receipts for every member within the Registration Form.
- Conductors of registered ensembles (with 12 or more members) are exempt from paying the registration fee (unless they register on or after May 2, 2027 — one month prior to the event).
- Individuals who register independently (participating on their own) and who are also choral conductors **must pay the registration fee**, as they are considered **individual participants**.
- Participants requesting an invoice must notify this prior to making payment and must add the corresponding **19% VAT** (Value Added Tax) applicable in Colombia to the registration fee.
- It is the sole responsibility of the conductor or ensemble representative to ensure that all ensemble members complete their payments, to collect all identification documents and payment receipts, and to upload them to the Registration Form in a timely and proper manner. Failure to complete payment and/or submit the Registration Form within the deadlines indicated in **Section II. b.** Payment Plans will be understood as withdrawal from the event. In such cases, FICFE will cancel the ensemble's registration, and the ensemble will forfeit any right to request a refund (see **Section III. d. Refund Policy**).

3. Additional ensemble information:
   - Once registration has been completed, the conductor or ensemble representative will have access, through their **Registration Hub**, to an additional form that must be completed with the ensemble's information required for the digital concert program of **FICFE 2027**:
     - **Photos** of the ensemble and its conductor
     - **Biographies** of the ensemble and its conductor
     - Reference **audiovisual material** (recent videos/recordings) to understand each ensemble's work, sound, and artistic identity, allowing us to schedule each performance in the most appropriate setting while ensuring the best possible artistic, technical, and audience experience

*This is not a competitive evaluation, but rather an effort to value each ensemble within its own context and to ensure that it performs in an environment that enhances the strengths of its artistic proposal. In this way, we protect both the ensembles and the festival, maintaining the inclusive and supportive spirit that characterizes **FICFE**.*

- The deadline for submitting this information is **April 2, 2027** (two months prior to the event). No changes will be accepted after this date.

4. Concerts and repertoire:
    - Estimated concert duration: **15 to 30 minutes**, depending on the number of participating ensembles.
    - A varied and dynamic repertoire is recommended, including folk music from the ensemble's country of origin.
    - Each ensemble must perform works (original compositions or arrangements) by **women composers** for the Saint Cecilia Concert.
    - Each ensemble is responsible for providing any instruments required for its performances.
5. Participants who are **non-musician companions** will not have access to workshops or the score booklet.

VI. Conditions to Be Fulfilled by the Organization

1. The Organization is responsible only for the services explicitly detailed in these Terms and Conditions within the framework of the festival. Any other services, excursions, or activities

contracted by ensembles or individual participants shall be entirely at their own cost, responsibility, and risk.

2. The Organization will provide at each concert venue:
    - piano,
    - music stands,
    - basic sound system (1 soloist microphone, 1 piano, up to 2 guitars). Any additional technical requirements may be consulted with the Organization in advance and may incur an extra cost.
3. Each ensemble is responsible for providing and managing any instruments required for its performances.
4. Photographic and audiovisual recording:
    - The Organization reserves the exclusive right to produce photographic, audiovisual, and audio recordings of all activities and performances carried out during the festival, including rehearsals, workshops, concerts, lectures, talks, social events, and related activities.
    - All recorded material may be used for archival, dissemination, documentation, institutional promotion, and public communication purposes of the festival, in any medium, format, or platform, without generating any right to compensation for participating individuals or ensembles.
    - Live streaming or recording by ensembles or third parties is not permitted without prior written authorization from the Organization.
    - Registration for the festival implies acceptance of these Terms and Conditions, including authorization for the respectful use of participants' image and voice in official **FICFE** materials, always for artistic, documentary, and institutional communication purposes

VII. Acceptance of the Terms and Conditions

1. **Registration for the Fourth Edition of FICFE 2027** (by completing and submitting the Registration Form, as described in the "Registration Process" on the FICFE website) **implies that each participant fully acknowledges and accepts the Terms and Conditions set forth in this document**. All official and up-to-date information is available on our website.
2. These Terms and Conditions are subject to modification at any time and will always be published on the festival website. **It is the responsibility of all interested parties to review them regularly at** https://www.ficfe.com/.